

## Charter of the Adoption Committee

Document Revision History				
Version	Status	Update Comment	By	Date
1	Enacted	Updated wording to committee	Nicola Rustignoli	5. Feb. 2024
2	Draft	Revised Charter	Kevin Meynell	26. Feb. 2025

## 1 - Overview

The SCION Association promotes the adoption of the SCION architecture by identifying relevant markets and stakeholders, developing business models, and documenting governance best practices on behalf of the SCION Membership. The SCION Adoption Committee provides input and guidance to this process.

## 2 - Responsibilities

- 2.1 The Adoption Committee shall have the following responsibilities:
  - 2.1.1 Identifying markets, territories and stakeholders that may be interested in adopting the SCION technology, including those that should be prioritised.
  - 2.1.2 Defining the advantages and benefits of using the SCION architecture for each identified market, including developing business models.
  - 2.1.3 Collecting and sharing user experiences, identify challenges to adoption, and recommend potential solutions including developing playbooks.
  - 2.1.4 Coordinating with other SCION boards and committees (including the Advisory Board) on adoption matters.
  - 2.1.5 Connecting with relevant international initiatives and experts.
- 2.2 The Adoption Committee will develop and maintain best practices and model regulations for setting up and administering Isolation Domains.

## 3 - Membership

- 3.1 The membership of the Adoption Committee is personal upon delegation by a Member Organization of the SCION Association. Membership shall be as follows:
  - 3.1.1 Voting Members - The SCION Association and each Founding, Supporter, and Community Member of the SCION Association shall be entitled to appoint one voting member.
  - 3.1.2 Non-Voting Members - Each Member organization of the SCION Association shall be entitled to appoint one non-voting TC member. Other SCION Association Committees may each also appoint one member. Members of the SCION Association's staff are also members whilst employed.
  - 3.1.3 Contributors - Individuals that are not affiliated with a SCION Member Organization may be invited by the Voting Members to participate in any or selected aspects of the work of Adoption Committee for a maximum of two years,

subject to approval of the SCION Association Board of Directors. Contributors may not vote.

- 3.2 Existing members of the Adoption Committee as of 1 January 2025 who cannot be appointed under the provisions of Article 3.1 may remain as members.
- 3.3 Individuals appointed to the Adoption Committee should have the necessary knowledge, skills and/or experience to contribute to its work.
- 3.3 Membership of the Adoption Committee shall be terminated as follows:
  - 3.3.1 In the event their Member Organisation terminates its membership of the SCION Association.
  - 3.3.2 For those individuals with a 2-year term, when two years has elapsed.
  - 3.3.3 Failure to attend at least one meeting per year without an explained absence.

## 4 - Governance

- 4.1 The Adoption Committee shall appoint a Chair from amongst their numbers.
- 4.2 In the temporary absence of the Chair, another member may assume the position in accordance with whoever has served the longest continuous period.
- 4.3 The Chair shall be responsible for organizing the meetings, preparing and publishing the agendas, recording and publishing minutes, and performing other administrative duties as required. These responsibilities may be delegated to other Adoption Committee members as necessary.
- 4.4 The Adoption Committee shall meet at least once per year - which may be in-person or online. Additional meetings may be organized as required.
- 4.5 The date and time of each meeting should ideally be announced at least 28 days in advance, with agendas circulated at least 7 days in advance. Minutes should be circulated within 14 days of the meeting.
- 4.6 Meetings shall only be open to Adoption Committee members, although other persons may be invited to participate in all or parts of the meeting as guests.
- 4.7 Decision making shall normally be through consensus, although failing this, there will be a vote in accordance with Article 3.1. Decisions shall be made by simple majority, with

the Chair having a casting vote in the event of a tie. The quorum required for valid decisions shall be three votes (not including any casting vote).

- 4.8 The Chair is responsible for directing and coordinating the work of the Adoption Committee. They are also responsible for liaising with the SCION Association Board of Directors, the SCION Association Advisory Board, and other SCION Association Committees. At least once per year, a report on the work of the Adoption Committee shall be made.
- 4.9 The Adoption Committee may form sub-committees or working groups to provide expertise and advice on specific aspects of its work. These should be activity focused, of limited duration, and include at least one member of the Adoption Committee to lead the activities. Other participants need not be members of the Adoption Committee.
- 4.10 The Adoption Committee will have a mailing list (tc-adoption@scion.org) to facilitate communication amongst members.

## 5 - Confidentiality

Members of the Adoption Committee may be party to Confidential Information concerning any matters affecting or relating to the SCION Association or any of its Members. Each Member of the Adoption Committee must hold all Confidential Information received from the SCION Association in strict confidence and exercise reasonable levels of care to prevent disclosure to others, nor use it for any purpose other than the performance of his/her duties as a Member of the Adoption Committee.

## 6 - Intellectual Property

The ownership of any Intellectual Property created by a Member of the Adoption Committee through the performance of his/her role shall remain with the Member. Notwithstanding this, each Member of the Adoption Committee grants to the SCION Association a non-exclusive, irrevocable, fully paid-up, royalty-free, sub-licensable licence to all Intellectual Property and related Intellectual Property rights created through the performance of his/her role as a Member of the Adoption Committee.